

**Audit Committee and Audit Committee (Advisory) - 4 June 2015**

Minutes of the meeting of the Audit Committee and Audit Committee (Advisory) held at Committee Room 4, Town Hall, Upper Street, N1 2UD on 4 June 2015 at 7.30 pm.

**Present:**           **Councillors:**           Satnam Gill (Chair), Olly Parker (Vice-Chair), Raphael Andrews and Richard Greening.  
**Also Present:**       **Independent member:**       David Bennett

**Councillor Satnam Gill in the Chair**

- 43**        **APOLOGIES FOR ABSENCE (Item A1)**  
Councillor Greening submitted apologies for lateness.
- 44**        **DECLARATION OF SUBSTITUTE MEMBERS (Item A2)**  
None.
- 45**        **DECLARATIONS OF INTEREST (Item A3)**  
None.
- 46**        **MINUTES OF PREVIOUS MEETING (Item A4)**  
**RESOLVED**  
That the minutes of the meeting of the Audit Committee and the Audit Committee (Advisory) held on the 24 March 2015 be confirmed as an accurate record of proceedings and the Chair be authorised to sign them.
- The Committee noted that the statistics regarding the number of residents who had been prevented from registering as they had no national insurance number would be reported when available.
- 47**        **KPMG REPORTS (Item B1)**  
The Committee noted that there would be a change in accounting policy in relation to the measurement of transport infrastructure assets from 2016/17. It was not known what changes would be involved at this early stage.
- There was to be a reduction in the planned audit fee although there would be no change in the service provided. This was partly due to the retendering of remaining work and a reduction in the price of these audits.
- RESOLVED** that the annual audit fee letter for 2015/16 from KPMG be noted.
- 48**        **DRAFT ANNUAL GOVERNANCE STATEMENT (Item B2)**  
The Committee noted that the whistleblowing policy had been updated in March 2014 and the Audit Committee received an annual report from the Standards Committee which was responsible for Members Code of Conduct. The Audit Committee was due to receive these reports at the next meeting.  
Members considered that the Audit Committee members required more regular training.  
Members considered that more detail be provided regarding the clear channels of communication with the community and other stakeholders.

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**RESOLVED** that

- a) A whistleblowing policy update and Standards Committee Annual report be submitted to the next Audit Committee in September.
- b) That additional training for Audit Committee members be reviewed and reported back to the next meeting.
- c) Further detail be provided regarding the channels of communication for the community and other stakeholders.

### 49 **MEMBERSHIP, TERMS OF REFERENCE AND DATES OF MEETINGS OF AUDIT AND THE AUDIT (ADVISORY) COMMITTEE (Item C1)**

**RESOLVED** that the membership appointed by Council on 14 May 2015, terms of reference and dates of meetings of the Audit and Audit (Advisory) Committee for the municipal year 2015/16 as set out in Appendix A be noted.

### 50 **AUDIT COMMITTEE APPOINTMENTS (Item C2)**

#### **A. Pensions Sub-Committee**

**RESOLVED**

- a) That the size of the Sub-Committee and the Terms of Reference be confirmed.
- b) That the following members be appointed to the Pensions Sub-Committee for the municipal year 2015/16

<b>Members</b>	<b>Substitute members</b>
Richard Greening (Chair)	Alice Perry
Andy Hull (Vice-Chair)	Jean-Roger Kaseki
Mick O'Sullivan	Alex Diner
Rupert Perry	Paul Smith

- c) That Councillor Greening be appointed Chair and Councillor Andy Hull be appointed Vice-Chair of the Pensions Sub-Committee for the municipal year 2015/16 or until a successor is appointed.

#### **B. Personnel Sub-Committee**

**RESOLVED**

- a) That the size of the Sub-Committee and the Terms of Reference be confirmed.
- b) That the following members be appointed to the Personnel Sub-Committee for the municipal year 2015/16

<b>Members</b>	<b>Substitute members</b>
Satnam Gill (Chair)	All other Executive members
Richard Watts	
Andy Hull	
Troy Gallagher	

- c) That the Vice-Chair be appointed at the next meeting of the Audit Committee.

**C. Pension Board**

**RESOLVED** that

- a) That the terms of reference of the Board be amended to permit the appointment of a substitute in respect of a member of the Board who is appointed to represent pensioner members of the LGPS.
- b) To appoint Marion Oliver as pensioner member representative and Thelma Harvey as a substitute pensioner member representative for a 3 year term.
- c) To confirm the following existing appointed members are appointed for a 4 year term:-
  - i) Vaughan West, GMB as a member representative
  - ii) Mike Calvert, Unison as a member representative
  - iii) David Bennett – as Independent member
  - iv) Bob Anderson – HR Director Elliot Foundation as employer representative
  - v) Maggie Elliott – Chair of Governors at Montem School as employer representative.
- d) To note the appointment of Councillor David Poyser as a member of the Board by the Council and to appoint him as Vice-Chair of the Board.

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**TERMINATION PAYMENTS (Item C3)**

The Committee noted the recommendations made by the Policy and Performance Scrutiny Committee. Members considered that further information was required regarding the sums involved and what sums were included in the total cap figure. It was noted that compensation payments would be in line with current contracts.

**RESOLVED** that

- a) The recommendations from the Policy and Performance Scrutiny Committee be noted;
- b) A further report be submitted to the Audit Committee in September to include more detail regarding the legal, human resources and financial implications of the recommendations and also to include further detail regarding the sums involved in the cap figure broken down into annual leave payments, pension payments, redundancy payments, pay in lieu of notice and any other relevant payments or costs (including pension strain).

The meeting ended at 8.00 pm

**CHAIR**